

## Annex 3 - Registering our HRB's with the HSE

### 1.0 information needed for registering HRB's

The current guidance asks us to think of the following information:-

<b>Building name, address, and postcode</b>	Invicta House, Block, 1-89 Millmead Road, Margate, Kent, CT9 3QH	Harbour Towers, 1-48 Hertford Street, Ramsgate, Kent, CT11 9EY	Brunswick Court, 1-41 Hardres Street, Ramsgate, Kent, CT11 8QL	Staner Court, 1-89 Manston Road, Ramsgate, Kent, CT12 6HR	Kennedy House, 1-90 Newcastle Hill, Ramsgate, Kent, CT11 8PE	Trove Court, 1-90 Newcastle Hill, Ramsgate, Kent, CT11 8PG
<b>Building height, in metres</b>	46.00M		36.00M	46.00M	46.00M	46.00M
<b>Number of floors in the building</b>	15	9	12	15	15	15
<b>Accountable Person (AP)</b>	The council	The council	The council	The council	The council	The council
<b>Principal Accountable Person</b>	Director of Place	Director of Place	Director of Place	Director of Place	Director of Place	Director of Place
<b>parts of the building AP are they responsible for</b>	All Parts	All Parts	All Parts	All Parts	All Parts	All Parts

<b>The year the building was fully constructed</b>	1965	1970	1957	1965	1965	1965
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## 2.0 Key building information needed:

As well as registering our buildings, we are required to provide key information about it, which is known as Key Building Information (KBI).

KBI can be added to our application when this part of the registration service opens in May.

Here is the information that will be required::

- Building use (primary and secondary uses and uses of basement levels)
- Structure (frame type and material; connections to other blocks)
- Roof (structure and material)
- Number of staircases
- External wall system (all materials and % of each), insulation (primary material and % of each)
- External features and attachments to the building (type and material)
- Types of energy supply to and within the building
- Fire evacuation strategy
- List of fire and smoke control equipment
- Number of fire doors and their fire rating
- Certain building works carried out on the original building

There is no additional fee for submitting the Key Building Information, but it must be entered before 1 October 2023.

### **Further resources**

- [Safety in high-rise residential buildings: Accountable Persons](#)
- [Safety cases and safety case reports](#)
- [Building Safety Regulator](#)